

## November 2023 Faculty Council Meeting Minutes

11/3/2023 @ 11:00 am via Zoom

Any Faculty concerns or feedback can be shared with your FC representatives, FC leadership, or submitted via the Anonymous Feedback Form Link:

[https://mclennan.co1.qualtrics.com/jfe/form/SV\\_6Pt85J2daPWiwfc](https://mclennan.co1.qualtrics.com/jfe/form/SV_6Pt85J2daPWiwfc)

### **PARTICIPATING/ATTENDING MEMBERS:**

- Elizabeth Grassman: LLC
- Danny Rodriguez: LLC
- Stephen Swanson: LLC
- Ken Walker: LLC
- Kelli Nehring: LLC (adjunct)
- Cynthia Soll: Library
- Holly Webb: Mathematics
- Cindy Burns: Mathematics
- Mary Sides: Science
- Sholly Gunter: Science
- Jimmy Kessler: Science
- Laura Wright: Science
- Tammy Thompson: Social & Behavioral Sciences
- Larry Salazar: Social & Behavioral Sciences
- Marc Nicholas: Social & Behavioral Sciences
- Jon Fox: Visual & Performing Arts
- Kelly Parker: Visual & Performing Arts
- Kayla Willis: Human Services & Education
- Natalie Oliver: Human Services & Education
- Shelley Blackwood: Health Professions
- Tiffanie Elbrecht: Health Professions
- Samantha Buerger: Health Professions
- Bobby Patterson: Health Professions
- Donna Mendoza: Health Professions
- Laurel Shrawder: Health Professions
- Crystal Johnson: representing Deborah Williams with Business Programs
- Jacob Sammaron: Business Programs
- Steve Greathouse: Business Programs
- Jan Robertson: Business Programs
- Crystal Johnson: Business Programs
- Zachary Cleere: ESEC
- Bob Ammon: Health/Physical Education
- Michaela McCown: Faculty Council President
- Amy Antoninka: Faculty Council Vice President

### **NON-PARTICIPATING/ABSENT MEMBERS:**

- Jeremy Land: LLC
- Andria Ramon: Social & Behavioral Sciences

- Cynthia Morris: Social & Behavioral Sciences
- Mandy Morrison: Visual & Performing Arts
- Becky Slonaker: Health Professions
- Linda Rynearson: Health Professions
- Mario Dominguez: Health Professions (adjunct)
- Jarred Hankhouse: ESEC

### **I. Call to Order**

### **II. Review and Approval of September/October 2023 Minutes (Michaela)**

**a. Poll to approve September minutes: 100%**

**b. Poll to approve October minutes: 100%**

### **III. Guests**

- a. Title IX Updates (Claudette Jackson): PPT included along with the minutes
  - i. Title IX Team: Kelli N, Missy Kittner, Shawn Trochim, Brian Jackson, Staci Taylor, Brittany Smith, Katie Vise
  - ii. Title IX applies to all members of MCC, including Faculty
  - iii. We have a duty to report anything related to Title IX, if it sounds like it, send it to us, we will determine if it counts
  - iv. Students can report anonymously, employees cannot
  - v. Daycare does not fall under Title IX), it falls under CREW instead
  - vi. We try to update the website from time-to-time, including pregnancy info
  - vii. “Someone is about to tell me something, what do I do next?” A: I might be required to report this to Title IX, are you okay with this? If you would like to make a confidential report, you can report to Title IX Services yourself.” Affirm and acknowledge any admissions that they tell you—they are being vulnerable and seeking help! If it does fall under Title IX, report it afterwards.
  - viii. Reality Check: Don’t make promises! We can’t fix anything magically! We can provide resources. We can be a place to listen, etc.
  - ix. The student has the right to not engage in the Title IX process
  - x. We stop (*e.g.* provide supportive measures), prevent (*e.g.* restraining order), and remedy (*e.g.* informed decisions)—especially if it falls in our jurisdiction of campus
  - xi. Pregnant parenting is our “bread and butter” (33 cases since August 14: closed 10 cases already—ranging from miscarriage, emergency placement, complications, delivery/postpartum recovery); for the most part, it goes well, but there are some back and forth challenges from time-to-time
  - xii. Family-friendly rooms, three on campus, reserved through HR on-campus, varies greatly from semester to semester in terms of demand
  - xiii. Questions:
    1. Are you asking us to forward this to fellow faculty? No, not at all. Just contact Title IX directly, if it sounds relevant. Just trying to get another opportunity to get this information out to remind faculty members, too.
    2. Where are the three family-friendly locations? ESEC, SSC, and LH.

3. If I send concerns to Title IX, then will yall send it on to where it needs to go? Yes, of course. Domestic violence, for instance, let's say the perpetrator is not related to MCC in anyway. We don't have jurisdiction in that instance. We will still contact the MCC student and let them know what resources are available to them, but cannot get involved in the domestic violence aspect of the case.
- b. Book Cost Committee (Rachel Kramer & Amy)
    - i. Fairly large committee (Amy Antoninka, Ivanna Campbell, Jennifer Chapman, Brad Christian, Clint Dennard, Richard Driver, Donna Ewing, Rachel Kramer, Michaela McCown, Michelle Morphis, Kelly Parker, Laurel Shrawder, Mary Sides, Stephen Swanson)
    - ii. Expectations: balance cost of instruction material without sacrificing quality without interfering with academic freedom
    - iii. OER vs. EA vs. IA
    - iv. FAST (Financial Aid for Swift Transfer): affects dual-credit students who qualify for Free/Reduced Lunch
      1. Always have had Free/Reduced Lunch
      2. Now, Free/Reduced Lunch students cannot be charged for costs of books
      3. Michaela: MCC talking with school districts to see if there is a middle-ground (fall implementation as a possibility)
      4. Data from Institutional Effectiveness (*e.g.* 82% purchased books from bookstore, *etc.*)
      5. IA: 470 sections, fee included in student's course, access on day one
      6. EA: every student pays average price per course material
      7. OER: (mostly) free, but not strongly available in all subjects currently
      8. Questions:
        1. If they don't get their materials within a week, they are going to be a month behind? Yeah, because they have to wait for their money to come in, etc.

#### IV. Old Business:

- a. Discussion on Committee Updates
  - i. Policy Committee:
    1. Met to discuss TASB, which is the new system for organizing and maintaining policies. Temple College has already adopted TASB legal framework and would be a good example for what ours may look like. TASB will help clean up our policies and ensure they are up to date and in accordance to the law.
    2. Had a concern about supervisors needing to follow policy when going through tenure conversion in order to maintain consistency across departments so some individuals do not have more or less documentation than others.

3. Also discussed Academic Freedom & Tenure Policy: MCC's policy is very long, this is only about two paragraphs according to TASB, the rest would be procedures rather than policy.
  4. The committee did still have some questions about the TASB process which they will continue to discuss. One difference is that policy would cover ALL employees, instead of having separate policies for various groups on campus.
- ii. Student Success Committee: Have had lots of positive interactions and made connections with all the main service areas on campus. Library would like to see their services more widely utilized and advertised on campus – they are a great resource and have lots of resources for faculty and students. Please help share their workshops and services with students. Student Success Committee had been investigating which restrooms on campus have feminine hygiene products available for students – results were shared with Dr. Hills who will share information with CREW and determine next steps.
  - iii. Workforce Committee: Working on figuring out those who are in charge of advising, finding specific people who have more time to do that. If there are any people who have specific workforce questions, let us know.
  - iv. Elections Committee: Met in October to review timeline, next steps, and discuss everything needed to prepare for spring. Jimmy will reach out to Laura to start setting up ballot. Have some ideas about creating videos, doing some outreach to increase participation and awareness about the process.
  - v. Bookstore & Compensation Committee did not meet.
  - vi. Michaela: What method works best for providing committee updates? Videos are good, but written transcripts help for constituents and for the minutes.
- b. HIP Trainings (Kayla)
- i. We will not have the trainings this semester, they are hoping we will start them next semester
  - ii. Dr. Hills' email said that he expects everyone to participate
  - iii. Michaela: HIP is great, and your voice is being heard, but not everyone agrees on how to make this process happen. If your department or division was planning on having a training, stay tuned.
- c. Campus Weight Room Update (Michaela & Amy)
- i. Problem with not being open when it was supposed to be, etc. We sat down with Shawn Trochim, Jamaal Greene, and Dr. Hills and found out that the weight room was primarily revitalized for the athletic programs. They are trying to expand their outreach with times for the faculty, staff, community, etc. They did share data, with few numbers using it. 1.8 users per hour when it is open. They are going to try to improve communications in the hours that it is open (*e.g.* that email with the baseball team having to move their workout time because of the rain).
  - ii. They are trying to do something new with designated team time and designated everyone else time due to previous complaints when the athletes were working out during times that were open to everyone on campus.

- iii. They are having a better chain-of-command with their work studies and work on their communication. They are open until 8pm each day, so that should allow for ample opportunity. They are working on consistency and prompt responses in communicating any changes to the schedule.
- iv. Due to liability reasons, we cannot go in there when it is not staffed.
- v. In terms of allowing people to workout with the athletes, they cannot do that all the time, but they might do that from time-to-time.
- vi. If you go through the Health Select Portal, you have access to other gym memberships in town (e.g. YMCA, Waco Regional Tennis and Fitness Center, etc.).
- vii. You can also use the racquetball courts, basketball courts, etc.

**V. New Business:**

- a. Turnitin Issues in Brightspace (Amy)
  - i. QuickMarks is a tool on Turnitin. It allows you to create pre-set customized grading marks. It was discontinued over the summer. Brightspace said that we had not been paying for that feature and got rid of it. It burdened faculty who had relied on QuickMarks to ease their grading efforts.
  - ii. That issue has been fixed, but there still have been some hiccups. TJ Waldie worked on getting those features back
  - iii. Some faculty had to play around with my settings on each assignment, but on some assignments, they worked and some they didn't. If you have any problems, reach out to TJ Waldie and he can help you
  - iv. Marc Nicholas: I was having problems yesterday, too
- b. Registration Rally (Michaela)
  - i. Registration Rally is next week
  - ii. Push registration for students so that students don't push it off so that advisors don't have a big rush over the winter break
- c. Sharing on Campus Events with Students (Michaela)
  - i. Make sure to share events with students
  - ii. What are some ways for faculty to do so?

**Poll: Brightspace 60%, Text 40%**

- d. Panorama update (Michaela)
  - i. Ally tool is going to be upgraded to a different program (only affects that)
  - ii. Going to do it at a time when we don't need it much (starts Nov. 6<sup>th</sup>)
- e. Open conversation

**VI. Next Meeting Date: December 1 @ 11:00 am in Mac 306 (Zoom Option Available)**

**A poll was held to determine whether to do something during December meeting – largest percentage voted for a potluck.**

**VII. Adjourn**

**Motion: Kayla Willis**

**Second: Jon Fox**

**Poll 100%**